

Agenda

**Meeting: Corporate and Partnerships
Overview & Scrutiny Committee**

**Venue: Brierley Room, County Hall,
Northallerton DL7 8AD
(see location plan overleaf)**

Date: Monday 3 October 2016 at 10.30 am

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Business

1. **Minutes of the meeting held on 20 June 2016** (Pages 5 to 9)
2. **Declarations of interest**
3. **Public Questions or Statements**

Members of the public may ask questions or make statements at this meeting if they have given notice to Daniel Harry of Policy & Partnerships (*contact details below*) no later than midday on Wednesday 28 September 2016. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:-

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

4. **Executive Member Update** - Oral Report of the Portfolio Holder
5. **New ways of working - Roll out of Modern Council (including new IT equipment for Elected Members and paperless office)** – Presentation by Robert Ling, Assistant Director (Technology & Change Management)
6. **North Yorkshire Syrian Refugee Settlement Programme - Update on progress** - Report of Neil Irving, the Assistant Director (Policy and Partnerships) **(Pages 10 to 15)**
7. **Veritau – info sharing protocol – update on progress** – Presentation by Robert Beane, Information Governance Manager
8. **Work Programme** - Report of the Scrutiny Team Leader. **(Pages 16 to 19)**
9. **Item for information only – North Yorkshire County Council Director of Public Health Annual Report** - <http://hub.datanorthyorkshire.org/group/dphar>
10. **Other business which the Chairman agrees should be considered as a matter of urgency because of special circumstances.**

Barry Khan
Assistant Chief Executive (Legal and Democratic Services)

County Hall
Northallerton

Date: 23 September 2016

NOTES:

- (a) Members are reminded of the need to consider whether they have any interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why they have any interest when making a declaration.

The relevant Corporate Development Officer or Monitoring Officer will be pleased to advise on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

- (b) **Emergency Procedures For Meetings**
Fire

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. If the main stairway is unsafe use either of the staircases at the end of the corridor. Once outside the building please proceed to the fire assembly point outside the main entrance

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

Accident or Illness

First Aid treatment can be obtained by telephoning Extension 7575.

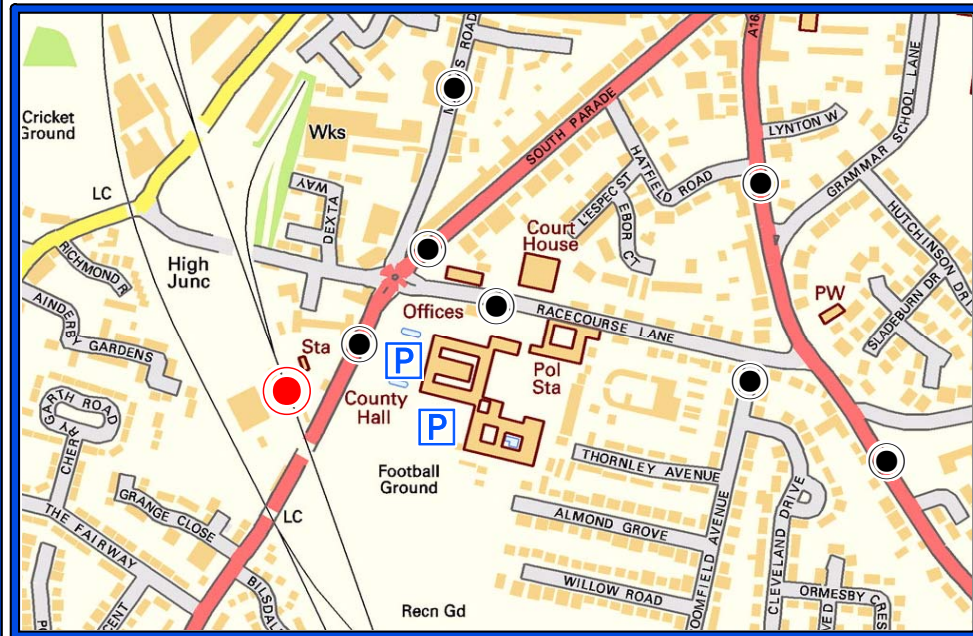
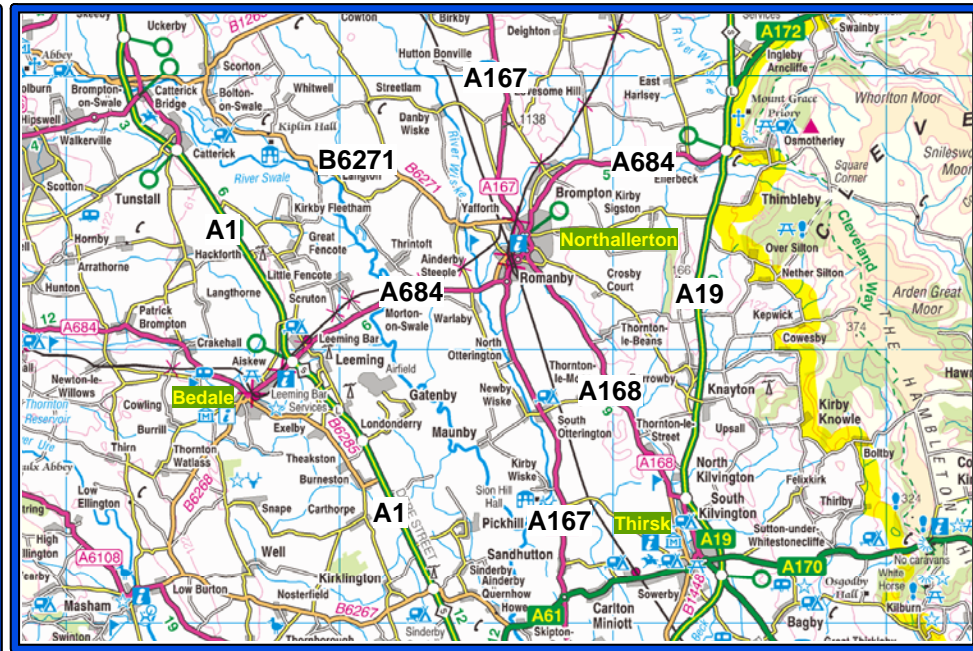
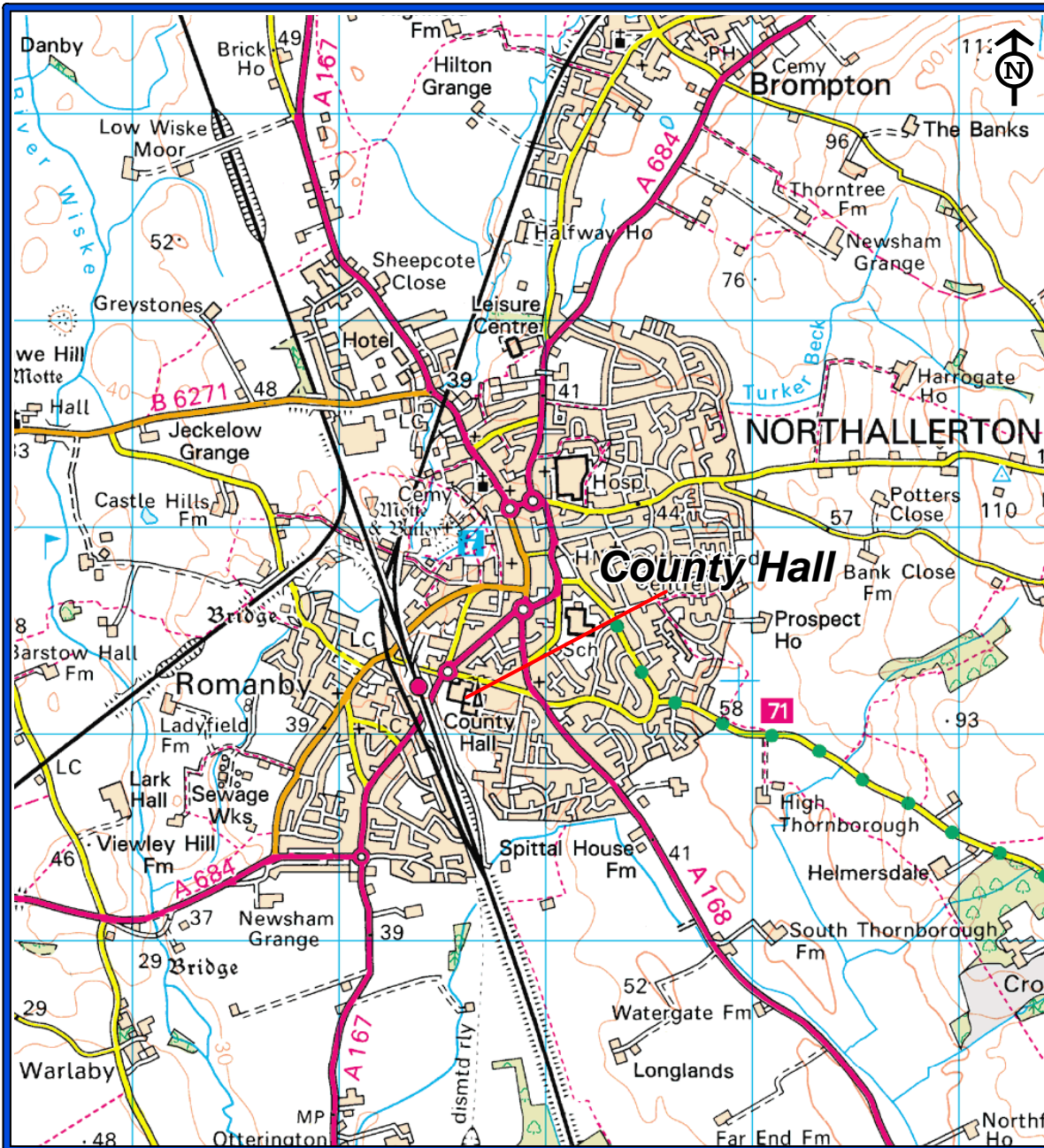
Corporate and Partnerships Overview and Scrutiny Committee

1. Membership

County Councillors (13)							
	<i>Councillors Name</i>			<i>Chairman/Vice Chairman</i>	<i>Political Party</i>	<i>Electoral Division</i>	
1	ARNOLD, Val				Conservative		
2	BASTIMAN, Derek			Chairman	Conservative		
3	BATEMAN, Bernard MBE				Conservative		
4	BLACKBURN, John				Conservative		
5	BUTTERFIELD, Jean				Conservative		
6	CROSS, Sam				UKIP		
7	GOSS, Andrew			Vice-Chairman	NY Independent		
8	GRIFFITHS, Bryn				Liberal Democrat		
9	LEE, Andrew				Conservative		
10	LUNN, Cliff				Conservative		
11	RANDERSON, Tony				Labour		
12	SHAW-WRIGHT, Steve				Labour		
13	SWALES, Tim				Conservative		
Total Membership – (13)				Quorum – (4)			
Con	Lib Dem	NY Ind	Labour	Liberal	UKIP	Ind	Total
8	1	1	2	0	1	0	13

2. Substitute Members

Conservative		Liberal Democrat	
	<i>Councillors Names</i>		<i>Councillors Names</i>
1	ATKINSON, Margaret	1	HOULT, Bill
2	BAKER, Robert	2	De COURCEY-BAYLEY, Margaret-Ann
3	PLANT, Joe	3	
4	MOORHOUSE, Heather	4	
5		5	
NY Independent		Labour	
	<i>Councillors Names</i>		<i>Councillors Names</i>
1	HORTON, Peter	1	
2		2	
3		3	
4		4	
5		5	
UKIP			
	<i>Councillors Names</i>		
1	SIMISTER, David		
2			
3			
Independent			
1			



Visitor Parking
at County Hall



Northallerton National
Rail Station



Bus Stops

County Hall

Northallerton
North Yorkshire
DL7 8AD



North
Yorkshire County Council

Tel : 0845 8 72 73 74

North Yorkshire County Council
Corporate and Partnership Overview and Scrutiny
Committee

Minutes of the meeting held at County Hall, Northallerton on 20 June 2016 at 10.30 am.

Present:-

County Councillor Derek Bastiman in the Chair.

County Councillors Margaret Atkinson (substitute for Cllr Blackburn), Val Arnold, Bernard Bateman MBE, Andrew Goss, Bryn Griffiths, Andrew Lee, Cliff Lunn, Tony Randerson, Steve Shaw-Wright and Tim Swales.

Also in Attendance

County Councillors Carl Les, David Chance and Mike Jordan.

Officers: Justine Brooksbank, Neil Irving, Julie Blaisdale, Michael Leah, Sarah Foley, Deborah Hugill and Bryon Hunter

Apologies for absence were received from County Councillor John Blackburn, Jean Butterfield and Sam Cross.

Copies of all documents considered are in the Minute Book

85. Minutes

Resolved –

That the Minutes of the meeting held on 18 April 2016, having been printed and circulated, be taken as read and be confirmed and signed by the Chairman as a correct record.

86. Declarations of Interest

There were no declarations of interest to note.

87. Public Questions or Statements

There were no questions from the public.

88. Interim Evaluation of County Councillor Locality Budgets

Considered -

The report of the Assistant Director (Policy and Partnerships) reviewing the first year's operation of County Councillor Locality Budgets.

County Councillor David Chance opened discussion on the report and highlighted that every County Councillor made at least one recommendation; the largest number of recommendations made by a County Councillor was eleven. He commented that 356 projects and activities had been supported in total. This is slightly less than the number of approved recommendations because the scheme allows more than one

County Councillor to support a project or activity provided that the total funding allocated to it does not exceed £5,000.

Councillor Chance also advised Members that funding committed in year one was £349,996 (97.2% of total budget). The average recommendation was £931, the lowest £300 (the minimum allowed) and the maximum was £5,000 (the maximum allowed).

Neil Irving highlighted that every County Councillor had submitted at least one project and that there has been a very broad spread in the type of projects. The scheme has been met enthusiastically as it helped Councillors to target support to specific local initiatives.

Neil Irving highlighted how projects cannot be funded retrospectively. If a project had already got underway it could still be eligible for funding, but not if it has been completed.

The importance of submitting bids to Councillor Chance in a timely way was acknowledged by all Members.

Members commented that the beauty of the scheme was in its simplicity and how it gave them discretion to fund and support projects which would have broad economic, social and environmental benefits. They felt the scheme had been a great success and congratulated Councillor Chance.

Members queried whether or not certain types of project were within the intended spirit of the scheme – such as funding the repair of potholes. They also discussed whether or not it is appropriate to directly fund projects being delivered by parish/town councils as they are precepting authorities in their own right. Members also queried whether or not funds allocated to parish/town councils should take into account the budget situation of these councils or their ability to pay for the project themselves. It was acknowledged that in some cases the parish/town councils may be acting as the accountable body for certain projects rather than directly receiving the funding themselves.

It was also felt that locality budgets should, in essence, be “pump priming” money which alongside additional/match funding would help local initiatives to be more sustainable in the long term.

It was acknowledged that such issues should be considered and regulated by Councillors themselves when deciding how to allocate their Locality Budget.

Resolved -

That the note be reported.

That the success of Locality Grants be acknowledged and Councillor Chance be congratulated for sponsoring the scheme.

That the Committee supports a provision being made in the Medium Term Financial Strategy when it is being formulated in February 2017 so that the scheme can be continued beyond March 2017.

That the guidance provided to Councillors be discussed by group spokespersons at the mid cycle briefing on 5 September 2016 with a view to exploring whether or not that guidance should be improved taking into account the need to retain the simplicity of the scheme and also the need to make sure that all projects are in the spirit for which the Committee feels the scheme was intended.

89. Equality Objectives 2016-2020

Considered -

The report of the Assistant Director (Policy and Partnerships) consulting the Overview and Scrutiny Committee on proposed equality objectives for the County Council for the period 2016-2020.

Neil Irving introduced the report by highlighting that the Council is required by legislation to prepare and publish at least one equality objective every four years. He also commented that objectives need to be SMART (Specific, Measurable, Achievable, Relevant and Time Related).

With reference to Objective 3 Members commented that there must be equity in the funding of schools and how funding should be focused on need. Similar views were expressed in relation to the Pupil Referral Service and its role in helping taking forward this objective.

In respect of Objectives 6 and 7 Members commented that rather than just “take opportunities” the Council should be more proactive and work with partners and stakeholders to “generate opportunities”.

Members fully supported the need to identify SMART targets and that they should be reported on quarterly and annually as part of the regular Q-Reports to the Executive.

In terms of adopting objectives and the trade off with cost, resource commitment and complying with legislation Members supported the principle of proportionality.

Resolved -

- (a) The work of the Corporate Equalities Group and Management Board be supported and the objectives in the report are recommended for adoption by the County Council for the next four years.
- (b) the Committee supports the agreed objectives being signed off as an executive decision by the relevant Executive Member, County Councillor David Chance.

90. LGA Corporate Peer Challenge

Considered -

The report of the Assistant Director (Strategic Resources) briefing the Committee on the finding of the LGA Corporate Peer Challenge.

Michael Leah highlighted that the headline statement from the Peer Review was that “North Yorkshire County Council (NYCC) is a very good council – its services are highly regarded and the peer review team witnessed areas of excellence.”

Members' attention was drawn to the original scope question being asked ("preparedness for meeting the demands of the year 2020"), the Review team concluded NYCC was in a good position compared to other local authorities. However they were keen to explore what the future for North Yorkshire looked like *beyond* 2020 by asking the following questions:

- What kind of Council are you going to be?
- How are you going to be different?
- How are you going to maintain excellent service delivery?

The Committee was invited to offer comments and advice on:

- How should the Council form a view on the three questions posed by the LGA?
- In which ways can a Corporate Performance function ensure NYCC are achieving the priorities laid out in the Council Plan (see Annex B)?
- Are there any additional mechanisms Corporate and Partnerships Overview and Scrutiny Committee would like to see put in place with regards to how performance is managed and improved corporately?

Members noted the Peer Review's favorable comments on how the Council is working with Selby District Council. They added that "better together" is not just about funding and reducing costs it is also about bringing the County Council close to local areas. They commented the same approach should be extended into other borough/districts whilst accepting that relationships between the County Council and the other councils are not as positive as is the case with Selby.

Members commented that the County Council should concentrate on what it is good at. Taking this a step further Members commented that the County Council should be more explicit about what will and won't do whilst at the same time being innovative and willing to work with other stakeholders. In a similar vein Members commented that the Council should demonstrate its willingness to learn from partners and not assume it can do everything.

Resolved -

- (a) That the report and findings of the LGA Corporate Peer Challenge be noted.
- (b) That the points raised by Members be taken into account as part of work to take forward the areas for consideration presented by the LGA and to inform the review of the Performance Monitoring Framework.

91. Corporate Risk Register (2015/16)

Considered -

The report of the Corporate Director - Strategic Resources updating the Committee on the Corporate Risk Register.

Fiona Sowerby guided Members through the Corporate Risk Register

Members noted that Funding Challenges, Economic Issues in the Care Market and Partnership and Integration with the NHS remain classified as "RED" even after risk mitigations have been put in place.

Resolved -

That the updated Corporate Risk Register be noted.

92. Customer Strategy

Considered -

The presentation by the Assistant Director (Libraries and Customer Services).

Councillor Steve Shaw-Wright commented that whilst he could see the pros and cons of customers having to set up an account including them not having to input their details more than once and being able to track how their enquiry was being processed more easily, he felt that some people could be less inclined to use portals etc. due to a feeling they were too formal.

Member commented that the Strategy must recognise the demography of the County and how older people may not have the confidence to go on-line or they may not have a computer or access to one nearby.

Julie Blaisdale commented that she recognised these difficulties and advised Members that the Strategy will ensure customers have a range of options through which they can contact the Council.

Members were advised that a new portal for reporting potholes will be going live soon.

Members supported the work taking place on the Customer Strategy.

Resolved -

That the presentation be noted.

93. Work Programme

Considered -

The report of the Scrutiny Team Leader inviting comments from Members on the content of the Committee's programme of work scheduled for future meetings.

Resolved -

That the content of the Work Programme report and schedule be agreed.

The meeting concluded at 12.40pm

BH

North Yorkshire County Council

Corporate and Partnerships Overview and Scrutiny Committee

Monday 3 October 2016

North Yorkshire Syrian Refugee Resettlement Programme

1 Purpose

- 1.1 To provide an overview of the North Yorkshire Syrian Refugee Resettlement Programme.

2 Background

- 2.1 In September 2015, as part of the Syrian Vulnerable Persons (SVPs) Relocation Scheme, the Prime Minister announced that during the remainder of this parliament the UK will accept up to 20,000 Syrian refugees who have fled to neighbouring countries as a result of the current crisis and who are particularly vulnerable.
- 2.2 The Home Office is working with the UNHCR to identify who will enter the UK. This process includes security vetting by the UK Home Office. Those who are accepted are granted a five year humanitarian protection visa before they enter the UK.
- 2.3 SVPs are identified as being in need of resettlement under the SVPs Relocation Scheme if they meet one or more of the UNHCR's vulnerability criteria.
- women and girls at risk
 - survivors of violence and/or torture
 - refugees with legal and/or physical protection needs
 - refugees with medical needs or disabilities
 - children and adolescents at risk
 - persons at risk due to their sexual orientation or gender identity
 - refugees with family links in resettlement countries
- 2.4 The Home Office pays a grant to local authorities accepting refugees under the resettlement programme to assist the SVPs smooth transition into society. The local authority receives the grant over the course of five years depending upon whether the SVP remains in the area during that period:
- The grant for year 1 (£8520 per person) is intended to cover specific costs relating to local authority management costs of the scheme, housing costs, caseworker/integration support, English language provision and arrival costs. Additional funding is provided to cover education costs in Year 1 (£2250 for 3-4 year olds and £4500 for 5-18 year olds). Local authorities can also apply to the Home Office to cover the necessary costs of social care where 'compelling cases exist' and additional funding for educational purposes where 'compelling cases exist'.
 - In years 2-5 Home Office funding to local authorities is provided to cover additional support to resettled SVPs beyond 12 months (e.g. more English

language classes, training or other employment-related activities, and further integration services), leading to an exit strategy at the end of the five year period. Funding for years 2-5 is paid on a tapering basis as follows:

Year	Funding per individual
Year 2	£5,000
Year 3	£3,700
Year 4	£2,300
Year 5	£1,000

- 2.5 Separate to the grant paid to local authorities, the Home Office provides Clinical Commissioning Groups with an initial payment of £2,600 per person to cover initial registration with health professionals and initial primary care costs (at a cost of £600 per person) and some initial secondary care costs (£2,000 per person).

3 Regional approach

- 3.1 In the Yorkshire and Humber region all 22 Local Authorities have committed to participating in the Syrian Resettlement Programme (SRP) with a regional total of Syrians proportionate to the region's overall share of UK population, approximately 1,500 individuals.
- 3.2 Migration Yorkshire is co-ordinating the regional response, working with Government and Local Authorities to plan arrivals and managing the regional project. Leeds City Council is the accountable body for Migration Yorkshire.

4 North Yorkshire

The rollout of the scheme

- 4.1 Local Government North Yorkshire and York agreed in October 2015 that the district councils and County Council would work together in partnership to develop a joint response to the Government's request for resettling Syrian refugees.
- 4.2 Each local authority in North Yorkshire has identified the number of refugees that it can resettle based on housing capacity. The combined total is 197 Syrian refugees across the county. Resettlement is being phased across the county over a three year period. The first seven families arrived in July 2016.
- 4.3 The Refugee Council has been employed to provide the integration support to the families. The support needs of the families is intensive especially in the first few weeks and months of resettlement. The rapid deployment of a range of services is required locally in order to ensure that the families are provided with the right level of support to allow them to successfully integrate into the community. This involves housing, social care, education, health services, the DWP, JobCentre Plus and police working closely together.

5 Preparations for each flight

- 5.1 The County Council is providing the project management for the resettlement programme in North Yorkshire including co-ordinating multi-agency operational groups. The role of the operational groups is to ensure that a range of practical planning arrangements are undertaken pre-arrival and post-arrival. This includes actions relating to housing (primarily the district council's responsibility), education and English language provision (county council), health (clinical commissioning groups) and integration support (Refugee Council).
- 5.2 Operational groups have been set up in each of the three districts currently involved in resettling families (Craven, Harrogate and Selby) and will be set up in each of the remaining districts when they are due to resettle families.

6 Integration Support and longer term volunteer support

- 6.1 The Refugee Council is providing the integration and housing support and has a programme of appointments and drop-in sessions to assist the families' integration. Detailed timetables are put in place for the families to attend during their first week of arrival, involving school visits, JobCentre Plus and GP appointments. From week three onwards the Refugee Council usually provides weekly drop-in sessions for the families and partner organisations are invited to attend as appropriate.
- 6.2 The Refugee Council provides the integration support for 12 months in each district but at the same time works with local volunteers to ensure that longer term support mechanisms are in place for the families. The Refugee Council has recently employed a Volunteer Co-ordinator to build up a legacy of befriending support for the families.

7 Key observations to date

7.1 Housing

- The typical family size ranges between five or six in a household which means that there will be a greater demand for three bedroomed property over other property sizes.
- Some properties will need to be adapted in order to meet the complex health needs of individual family members in some families, with some fine-tuning of property adaptations required post-arrival.
- Some properties may have to be discounted for resettlement as a result of Police intelligence relating to the immediate surrounding area.

7.2 Health needs

- A number of the families will have complex needs, although there are different categories of complex needs and so not all cases will have highly complex health needs.
- The finer details of the more complex health cases will not be known until the families have arrived.

- Some family members will need access to counselling services and in some cases access to specialist psychological support, especially if they are survivors of violence and/or torture. CCGs can use the Home Office funding that they are provided with to commission specialist mental health services for the families or refer to existing services.
- Some family members might have more general anxiety issues related to extended family members still remaining in Lebanon, Syria, Jordan etc. To have any chance of other family members being reunited they need to be close family members (spouses or children).

7.3 Education

- Some of the children have not experienced formal education due to their age in relation to the date that the family fled from Syria. This means that schools will need to put in place a range of different solutions particularly for five year olds who might not have had the benefit of attending Early Years provision prior to entering primary education. Possible options include a staggered start or moving the child down a year group.
- There are occasionally age discrepancies with regards to the date of birth of individuals especially children.
- Some of the families arriving in July were concerned about the schools that had been chosen for their children by the local authority when there was another school that was nearer to their home. Our Schools Admission Service has decided that in future the families will be provided with the details of the local schools in their area when they arrive and be asked to choose a school from that list. This will avoid schools wasting time and incurring costs in advance preparing for arrivals if the children subsequently do not attend the school.

7.4 English language

- The County Council provides English language provision to the adult SVPs and is looking to increase the weekly provision that it provides. Part of the provision will also include employability skills programmes. However in those instances where an SVP's understanding of the English language is very basic and they have limited literacy skills, effort will need to be focused upon building up their English language skills first. The Home Office has recently announced that it will be providing additional money for ESOL provision for SVPs, which will assist in increasing the weekly provision.

7.5 Social care

- Language barriers and cultural expectations of some of the families will mean that responsibility for parental care will be placed upon immediate family members. Consequently these families will be less willing to accept outside support from social care and District Nurses. This in itself is not an issue and in many circumstances will be the best solution. However the key thing is that the family members caring for their relatives are provided with timely advice from relevant professionals including medical requirements.

7.6 Welfare benefits

- By October 2016 five out of seven of North Yorkshire districts will be in Full Service Universal Credit areas (new and existing claimants). There is a five week wait for Universal Credit applications to be processed and the first full payment made. This is longer than for existing welfare benefits. The longer waiting period means that the initial cash allowance provided to families is more likely to run out before the welfare benefits are received. However like other claimants SVPs are eligible for an advance payment which they then pay back over a set period. In July there was initial confusion in one of the districts by DWP staff regarding whether SVPs could receive an advance payment. There was also a short delay in the families receiving their Universal Credit main payment and the housing element of the payment was incorrectly paid direct to the family rather than to the Housing Authority. The DWP has now provided a named contact person for the Refugee Council to contact to liaise with to ensure better and faster communications.
- In light of the longer waiting period to receive Universal Credit there is perhaps a need - in addition to the information that the Refugee Council provide about budgeting - for the families to receive additional budgeting advice early on in their resettlement. The Refugee Council is currently liaising with the Citizens Advice Bureaux to provide such provision.

7.7 Volunteers

- Volunteers can provide support in a number of ways from providing 'non-essential' items that cannot be funded from the Home Office funding. This needs to be co-ordinated though so that the families do not become overwhelmed. Befriending support, whilst a vital part of the families' integration (e.g. to provide assistance with conversational English and/or transport), also needs to be co-ordinated. The Refugee Council now has a Volunteer Co-ordinator in place.
- Volunteer support is best tapped into after the families have had their initial round of appointments otherwise it makes it more difficult for the Refugee Council to carry out its integration work with the families.

8 Vulnerable Children's Resettlement Programme

- 8.1 The Vulnerable Children's Resettlement Programme (VCRP) was announced by the Immigration Minister on 21st April 2016: "The new scheme will be specifically tailored to support vulnerable and refugee children at risk and their families. Several hundred individuals will be resettled over the next year with a view of resettling up to 3,000 over the lifetime of this Parliament."
- 8.2 The 3,000 people will be identified by the UNHCR as falling under the 'children and adolescents at risk' category and referred into the UK programme. The scheme will be open to vulnerable children of all nationalities identified by the UNHCR from the Middle East and North Africa region.

- 8.3 The vast majority of the 3,000 will come in family units, with a small minority (about 5%) in units with carers who are not parents. There may be a few individuals under the scheme who additionally enter the UK as unaccompanied children, although they will enter the system through the unaccompanied asylum seeker children route, and do not form part of the VCRP.
- 8.4 Refugees under the VCRP will be coming under slightly different criteria to the Syrian Resettlement Programme but in most cases there should not be any real differences. The VCRP will include other nationalities but there will be no lower level of humanitarian need or differences in their support or integration. The criteria of 'children at risk' will in many cases present no differences to the cases received under the Syrian Resettlement Programme as this was already one of the criteria and there have been many cases received nationally which come under this criteria.
- 8.5 North Yorkshire County Council has agreed to take part in the VCRP in partnership with North Yorkshire district councils. This will involve resettling up to 27 individuals.

9 Recommendation:

- 9.1 That the Corporate and Partnerships Overview and Scrutiny Committee notes the progress to date of the North Yorkshire Syrian Refugee Resettlement Programme.

Neil Irving
Assistant Director (Policy and Partnerships)

21 September 2016

Author of report:

Jonathan Spencer
Project Manager - North Yorkshire Syrian Refugee Resettlement

North Yorkshire County Council

Corporate and Partnerships Overview and Scrutiny Committee

3 October 2016

Work Programme

1 Purpose of Report

This report asks the Committee to confirm, amend or add to the list of matters shown on the work programme schedule (attached at Appendix 1).

2 Work Programme Schedule

2.1 The Work Programme Schedule is attached at **Appendix 1** and Members are asked to consider, amend and add to the Committee's Work Programme.

3 Scheduled Committee dates/Mid-cycle briefing dates

3.1 Forthcoming committee dates are:

- 14 November 2016, 10:30am (**ADDITIONAL MEETING**)
- 16 January 2017, 10:30am
- 3 April 2017, 10:30am

3.2 Forthcoming mid-cycle briefing dates are:

- 5 December 2016, 10:30am
- 27 February 2017, 10:30am

4 Recommendation

The Committee is asked to confirm, comment or add to the areas of work listed in the Work Programme schedule.

Daniel Harry
Scrutiny Team Leader

Tel: (01609) 533531

Email: daniel.harry@northyorks.gov.uk

15 September 2016

Background Documents: None

Annex: Appendix 1 – Work Programme

Corporate & Partnerships Overview and Scrutiny Committee – Work Programme Schedule 2016 / 17

Scope

The Council's corporate organisation and structure, resource allocation, asset management, procurement policy, people strategy, equality & diversity, performance management, communication and access to services.

Partnership working, community development, community engagement, community strategies and community safety. This Committee shall be the Crime & Disorder Committee for the purposes of Part 3 of the Police and Justice Act 2006.

Meeting dates

Scheduled Committee Meetings	3 October 2016 10:30am	14 November 2016 10.30am Additional meeting	16 January 2017 10:30am	3 April 2017 10:30am
Scheduled Mid Cycle Briefings Attended by Group Spokespersons only		5 Dec 2016 10:30am	27 Feb 2017 10:30am	

Corporate and Partnerships Overview and Scrutiny Committee – Work Programme Schedule 2016/17

Reports

Provisional Agenda Items	Aims/Terms of Reference/Notes
All meetings	
Executive Member Update	Overview and update from the Executive Member
Work Programme Report	Regular report where the Committee reviews its work programme
3 October 2016 - Committee	
New ways of working	Roll out of Modern Council including new IT Kit for Elected Members, paperless office etc. [Robert Ling, Jon Leoroyd, Nick Leggott]
North Yorkshire Syrian Refugee Settlement Programme	Update on progress [Neil Irving]
Veritau – info sharing protocol	Progress/plans [Robert Beane]
14 November 2016 (Additional meeting)	
Libraries Reconfiguration	For the committee to feed its views into the Executive on 6 December 2016 [Julie – Blaisdale]
5 December 2016 - Mid Cycle Briefing	
Stronger Communities	Annual Report 2015/16 [Marie – Ann Jackson/Neil Irving]
16 January 2017 - Committee	

Provisional Agenda Items	Aims/Terms of Reference/Notes
Annual Report on Health & Safety	Progress of the new online H&S management training launched in June 2016 which is timed to coincide with the launch of the revised H&S Policy. [Stuart Langston]
Insurance	Overview of the outcome of the insurance tender in 2016, together with an analysis of the claims experience. [Fiona Sowerby]
2020: Customer	Progress against the 2020 target of 70% of contact being managed by customers using digital self-service channels with the remainder supported through “assisted digital” channels [Julie Blaisdale and Sarah Foley, Customer Programme Manager].
27 February 2017 – Mid Cycle Briefing	
Items to be confirmed	
3 April 2017 - Committee	
Items to be confirmed	

Please note that this is a working document, therefore topics and timeframes may change over the course of the year.

Additional Notes:

1. An annual report on progress of achievement of Equality and Diversity objectives will be submitted to the committee during each September cycle of meetings. [Neil Irving/Deborah Hugill]
2. Items which are part of the work programme but as yet have no confirmed committee date:

Topic	Notes
North Yorkshire Community Safety Partnership	Designated Crime and Disorder Committee – strategic overview – future plans – annual consideration of crime and disorder matters, including 101 Call Service as part of broader discussions on the progress of Police and Crime Plan.
Sharing Information on Serious Incidents	Referred to this committee from Scrutiny Board 23 February 2016